



Arkansas State University **2008-2009 Outstanding Faculty Advisor Award**

Nominations accepted from faculty and chairs. Self-nominations are encouraged. Award sponsored by Academic Affairs and Research (AAR) and the Academic Advising Council on Excellence (AACE).

Criteria:

The selection committee will evaluate nominations based on the evidence of qualities and practices that distinguish the nominee as an outstanding faculty academic advisor. Such evidence should include:

- Individuals whose primary responsibilities are teaching and/or research, but who spend a portion of their time providing academic advising services to students
- Demonstration of strong interpersonal skills
- Availability to advisees, faculty, and staff
- Caring, helpful attitude toward advisees, faculty and staff
- Mastery of institutional regulations, policies and procedures

Submission Process:

Nominations must contain adequate factual or descriptive narrative to support evidence that nominee meets or exceeds award criteria.

1. A completed Nomination Form signed by both nominator and nominee
2. A personal statement on philosophy of advising by nominee (limit 2 pages)
3. Nominee's resume or vita to include advising contributions
4. Any supporting materials that document nominee's performance as advisor
5. A letter of support from nominator if other than self
6. A letter of support from nominee's chief administrator that describes the advisor's demonstration as outstanding in one of the following:
 - a. Demonstration of advising as teaching opportunity
 - b. Mastery of institutional regulations, policies and procedures

Recognition:

- \$2000.00 honorarium presented during Convocation of Scholars reception.
- Nomination for the 2008 NACADA (National Academic Advising Association) Outstanding Advisor Award.
- Inclusion in the selection process for the 2009-2010 Arkansas State University Outstanding Advisor Award.

*Submit complete set of the nomination packet to Wilson Advising Center
ATTN: Advisor Award Committee no later than **5:00 PM, Friday, March 20, 2009.***



Arkansas State University
2008-2009 Outstanding Faculty Advisor Award

I. Nominee's Information *(self nominations acceptable)*

Nominee's Name _____	Email _____
Title _____	Phone _____
Department/College _____	Years Advising _____
_____ <i>Signature of Nominee (required)</i>	_____ <i>Date</i>

II. Nominator's Information *(if other than nominee)*

Nominator's Name _____	Email _____
Title _____	Phone _____
Department/College _____	Fax _____
_____ <i>Signature of Nominator (required)</i>	_____ <i>Date</i>

III. Signature of Chief Administrator

_____ <i>Signature of Chair or Dean</i>	_____ <i>Date</i>
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Nomination Packet Checklist:

- () A completed Nomination Form signed by both nominator and nominee
- () A personal statement on philosophy of advising by nominee (limit 2 pages)
- () Nominee's resume or vita to highlighting contributions as academic advisor
- () Any supporting materials that document nominees performance as advisor
- () A letter of support from nominator if other than self
- () A letter of support from nominee's chief administrator that describes the advisor's demonstration as outstanding in one of the following:
 - a. Demonstration of advising as teaching opportunity
 - b. Mastery of institutional regulations, policies and procedures

*Submit (2) complete sets of the nomination packet to Wilson Advising Center
ATTN: Advisor Award Committee no later than **5:00 PM, Friday, March 20, 2009.***